



Note: It is helpful to us if you would complete as much of this form as possible. Please complete and return to:

ST. JAMES MISSIONARY CHURCH

P.O. Box 8171

Virginia Beach, VA. 23450

(757) 961-3388

(757) 351-0329 Fax

www.stjamesmissionarychurch.com

Bishop Sidney L. Davis, Founder

Evangelist Barbara Davis, Pastor

“The Church in the New Millennium That’s Making A Difference”

Today’s Date: _____

- Invitation for: Bishop Sidney L. Davis Pastor Barbara Davis
 Pastor Jay Morton, Pastor of Music & Youth Pastor Tamara Morton, Executive Pastor
 Pastor LaConda Fanning, Pastor of Administration
 Associate Minister: Name _____ Dance Ministry
 Mime Ministry Praise & Worship Team Church Choir

CHURCH INFORMATION:

Church/Conference Name: _____

Mailing Address _____

City/State/Zip _____ Phone _____

Fax _____ Email/Website _____

Denomination _____ Size of Congregation _____

Senior Pastor’s Name _____ Spouse _____

Church Contact Name/Title _____

EVENT INFORMATION

Dates you are requesting _____ Your Deadline _____

Check Meeting Days: Mon Tue Wed Thu Fri Sat Sun

Title of Service (ex. Men’s conference, marriage seminar, etc...) _____

Name of Venue Facility _____ Seating Capacity _____

Physical Address of Venue: _____

City: _____ State: _____ Zip Code: _____

Other speakers invited (Conference/Retreat/Meeting)

Meeting Format: Regular Service Retreat Conference Camp Meeting Other

Meeting Schedule: Day/Time (Please list each session separately)	Speaker

EVENT DRESS REQUIREMENTS

Formal (Tuxedo/Ball Gown) Semi-Formal(Suit & Tie) Sunday Dress Informal (Jeans/Sweat Suit)

ADDITIONAL CHURCH INFORMATION

Technical Support Needed: Audio/Visual Laptop Projector

Available taping equipment: Audio Super VHS Betacam Digital Beta

DVcam DVD Tape

Nearest Commercial Airport to Venue _____ Drive time to meeting _____